

# ⇔ Blanket ⇔ Application Instructions



#### cupejobs.uit.yorku.ca

Press this icon on the top right of the screen!





Log-in by scrolling down, clicking "Passport York" and then using your student (not employee) account.



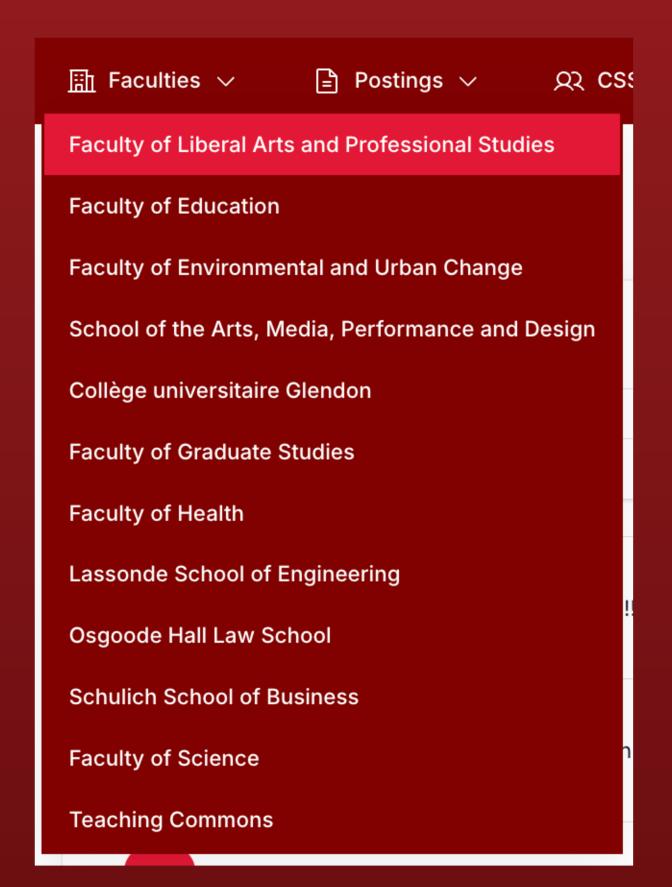
Go to "Faculties" and pick the faculty you want to apply to, then select "Blankets/CSSPs".

Postings Blankets/CSSPs

NRAs

**CSSPs** 

**CUPE1 Assns** 





Facu	ulty of Liberal Arts and F	Prof	essional Studies				
	ADMINISTRATION (ADMN)	0	ADMINISTRATIVE STUDIES (ADMS)	<b>~</b>	ANTHROPOLOGY (ANTH)	0	BUSINESS FUNDAMENTALS (BFND)
	BUSINESS (BSMN)	<b>~</b>	COMMUNICATION & MEDIA STUDIES (CMDS)	0	DEAN'S OFFICE (D.O.)		OFFICE OF THE DEAN (DEAN)
)	DISASTER AND EMERGENCY MANAGEMENT (DEMS)		DEPARTMENT OF EQUITY STUDIES (DES)	0	LANGUAGES (DLLL)		ECONOMICS (ECON)
	ENGLISH (EN)	0	FRENCH STUDIES (FR)	0	GLOBAL & COMMUNITY INTERNSHIP (GCIN)	0	GEOGRAPHY (GEOG)

Select all of the hiring units/departments that you'd like to apply to. Make sure to pick ALL of the potential departments that you'd like to have consider your application.

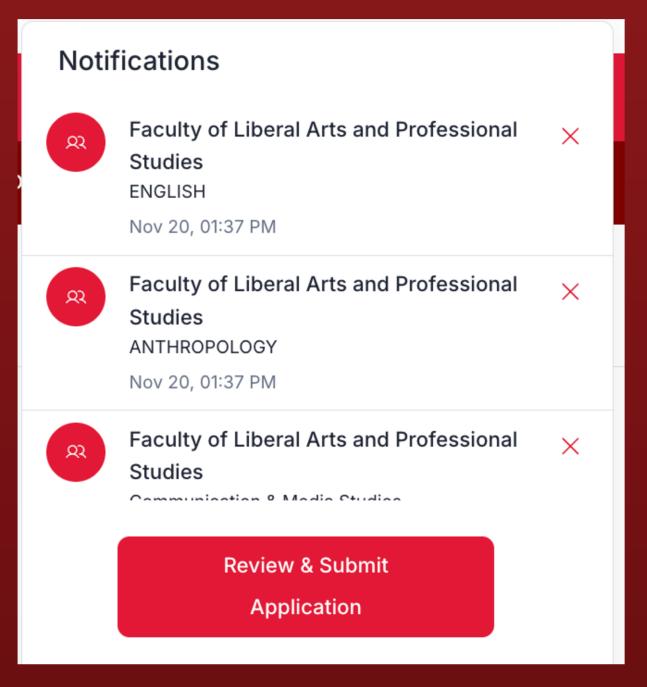




You should see the number of departments you selected reflected on the cart icon in the top right.

Click it, and you should see something like this!
Click "Review & Submit Application".







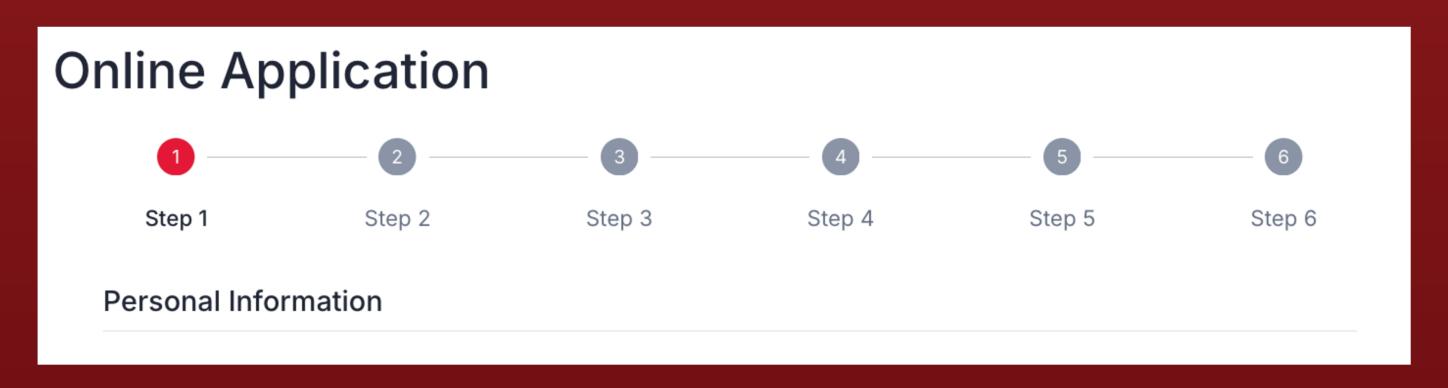


Job Basket					
Blankets	Postings (CUPE 1)	Postings (CUPE 2)	Postings (CUPE 3)		
Please confirm that yo	ou wish to submit blanket appl	ications for the below Faculty (D	epartment)		
Q Search job baske	et				
Faculty		Department	Application Deadline ↑		
Faculty of Liber	ral Arts and Professional Studies	ENGLISH	2026-01-30		
	ral Arts and Professional Studies	ANTHROPOLOGY	2026-01-30		
Faculty of Liber	ral Arts and Professional Studies	Communication & Media Studies	2026-01-30 5 × 1–3 of 3 < >		
	Submit Bla	Rows per page: 5	1-3013		

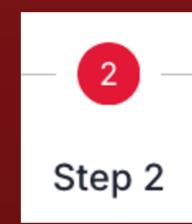
Make sure that **every department** you want to apply to is checked off, then click "**Submit Blanket Applications**". (This is not the last step yet!)



## In Step 1, fill in your personal information and make sure it's up to date.



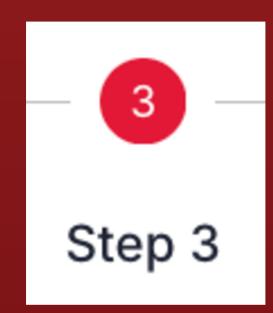




Step 2: You have to list courses that you want to TA! Include all the information about them, like their course #, title, academic session, etc.



Step 3: You can view your assignments from last year at York if you'd like, then move along to the next step.



View your Assignments from last year



#### Education

**NOTE:** If you have included these fields in your CV or you feel they don't apply, please enter 'N/A' in the field before clicking 'Next'.

Begin with the most current.



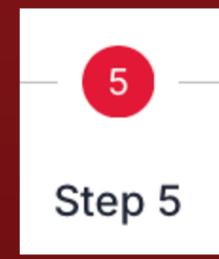
Step 4

Step 4: Fill out your educational information (or if you'd like, put N/A if it's clearly available in your CV).



#### Other Work and References

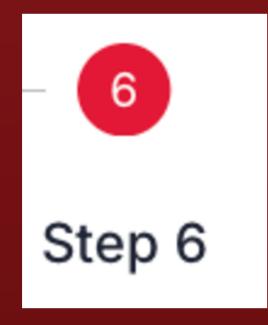
**NOTE:** If you have included these fields in your CV or you feel they don't apply, please enter 'N/A' in the field before click 'Next'



Step 5: Fill out your other work and references (and again, if you'd like, put N/A if it's clearly available in your CV).



Please check "yes" if you wish to be considered	l for a ticketed course directorship	p
CUPE1 Ticketed CD		
If you are applying for a ticketed course	Upload File	
directorship, the required application information		
described in Article 10.01.1 and any additional		
information required by the Unit must be attached to	ক	Click to upload or drag and drop
this application form.		



Step 6: If you want to apply for a Ticketed Course Directorship, make sure to check this box and add your supporting documents. (You don't have to!)



# Applying for a Ticketed Course Directorship



Provide supporting documents with the regular blanket application



Requires a letter of interest from you about why you want a ticketed position



Requires a statement from your grad supervisor that a ticketed position won't disrupt your studies



Department may require other references/documents



Your CV in ARMS was last updated on 27/02/2025 and will be used for this application unless you choose to upload a new CV.

View Previously Submitted CV

Add new CV if desired (PDF only).

Upload CV

(A)

Click to upload or drag and drop



Step 6

Step 6: Make sure to review all of your information before submitting, and don't forget to upload your CV.



# Wait! Before you hit submit, make sure you fill out the Employment Equity Self-Identification Survey.

**Employment Equity Self-Identification Survey** 

Confidential when completed. The survey will not be part of your employee file.

"Count yourself in!" We need everyone to complete the Employment Equity Self-Identification Survey.

It's **optional** to complete, but filling out this **confidential** survey provides data to help improve **equity** in **hiring** and the **workplace** at York.



# Soodluck Goodluck Goodluck

Make sure to check the blanket app deadline: January 31st!



## Priority Pool

- Entitles Unit 1 members to a 1.0 TAship or equivalent for their first 6 years
- At least a 0.5 TAship for people with big scholarships (e.g., OGS)
- You can get an extra year if you have a rights-based accommodation
   Click for more priority pool info!



### Right of First Refusal

- Entitlement to be offered the course(s) you taught the year
   before for three years
- Only applies if the course you taught before is being offered again
- If not offered, the hiring unit has to prioritize finding you another assignment where possible



### More info.



Useful Forms & Documents



Members' Manual & Handbooks